



10

Survey Readiness Questions + Tips!

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10 Ways To Evaluate Your Readiness for Accreditation Survey:

Check the box for any statements that apply.

- Team members are confident speaking to your organizations policies and procedures
- We have a scheduling system in place for ensuring that our frequencies are met as ordered
- Our contracted facilities can speak to our communication on the plan of care and collaborating with us
- There is clear communication occurring between disciplines on changes in the plan of care
- Regular IDT/IDG collaboration occurs including core members of the interdisciplinary team
- Patients with wounds have a plan of care and regular documentation on status and effectiveness of interventions
- Comprehensive assessments occur from core services within the first 5 days of service
- Volunteers and employees have comprehensive education and onboarding that meet standards
- Medication records include all medications in the home with indication of covered or not covered for hospice
- Emergency plans include patient transfer locations and how to reach patients and staff in an emergency.



Evaluate Your Systems For These Areas of Focus

- Ensure a system is in place for IDT/IDG notes and updates for contracted facilities
- Include contracted facilities staff and residents in the bereavement program for hospice
- Aide tasks: Do not contain any PRN or assessment-based response "If-then"
- Each morning follow-up on any after hours needs, ensuring an assessment and update to the POC occurs as appropriate
- The care teams know that communication between disciplines requires documentation of collaboration efforts
- Audit personnel files regularly and ensure all renewables are up to date and accounted for
- Contracts have all accompanying documents and are reviewed annually to ensure they are current and not expired
- Conduct supervisory visits and staff clinical competencies at the required intervals
- Clinicians increase services/frequencies based on patients needs and interdisciplinary collaboration on the plan of care
- Frequent chart audits occur to evaluate the patients orders, including frequencies and the plan of care



Hopefully, you were able to check at least 7 out of 10 boxes on each page. If you aren't confident with your answers, we can provide recommendations to ensure you are ready for any survey!

Need more information?

Schedule a call to discuss your organization's specific needs: [Schedule A Call](#)



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